



## What the QCIA records

The QCIA records educational achievement and participation.

- The Statement of Achievement certifies the student's demonstrated knowledge and skills according to their individual learning program.
- The Statement of Participation lists the activities undertaken as part of the student's senior schooling.

## More information

Visit the QCAA website at [www.qcaa.qld.edu.au](http://www.qcaa.qld.edu.au), email [qcia@qcaa.qld.edu.au](mailto:qcia@qcaa.qld.edu.au), or telephone (07) 3864 0299.

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# Queensland Certificate of Individual Achievement

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Government

**QCAA**

Queensland Curriculum  
& Assessment Authority

## About the QCIA

The Queensland Certificate of Individual Achievement (QCIA) recognises and reports the achievements of students whose learning is part of an individual learning program.

The certificate is an official record that students have completed at least 12 years of education. It provides students with a summary of their skills and knowledge that they can present to employers and training providers.

## What is an individual learning program?

An individual learning program:

- is a school-developed program of study using curriculum organisers, learning goals and learning focuses in the QCAA's *Guideline for individual learning*
- is developed for students who have impairments or difficulties in learning that are not primarily due to socioeconomic, cultural and/or linguistic factors
- is recorded by schools through the QCAA Portal
- does not contribute credit to the Queensland Certificate of Education (QCE)
- cannot duplicate learning from any QCE contributing studies.



## Who is eligible for the QCIA?

To be eligible for the QCIA, a student must:

- be nominated by their school principal
- complete at least 12 years of education
- have at least one result for QCIA contributing studies recorded in their learning account
- complete studies in an individual learning program.

## QCIA pathway planning

Discussions about a QCIA learning pathway take place in Year 10 as part of the Senior Education and Training (SET) planning process.

Schools identify students who are eligible for the QCIA and decide the best certification options for each student in consultation with their parents/carers.

## How the QCIA works

Schools register QCIA-eligible students with the QCAA and develop individual learning programs for them using one or more of the five curriculum organisers, learning goals and learning focuses in the *Guideline for individual learning*.

Schools then collect evidence of students' learning and participation throughout Years 11 and 12. This information is recorded on a student's QCIA.

The five curriculum organisers are:

- Communication and technologies
- Community, citizenship and the environment
- Leisure and recreation
- Personal and living dimensions
- Vocational and transition activities.

## Frequently asked questions

- Q** Does a student with impairments or difficulties in learning have to work towards the QCIA?
- A** No. Student achievements can be reported in other ways. Schools will discuss the most suitable certification options with students and their parents/carers in Year 10.
- Q** Can the QCIA contribute to the QCE?
- A** No. The individual learning program for the QCIA does not have credit value nor can it contribute to the QCE.
- Q** Can a QCIA student undertake QCE contributing studies?
- A** Yes. A QCIA student may undertake QCE contributing studies while at school. However, this learning cannot be duplicated on the student's QCIA. Instead, it will be reported on a statement of results, which the student will receive at the end of Year 12 along with their QCIA.
- Q** Can a student finishing Year 12 receive a QCIA and a QCE?
- A** No. A student finishing Year 12 cannot receive a QCIA and a QCE. However, QCIA students may undertake some QCE contributing studies while at school and continue working towards a QCE after school.
- Q** Can a student finishing Year 12 receive a QCIA and a statement of results?
- A** Yes. A QCIA student who undertakes QCE contributing studies while at school will receive a statement of results with their QCIA when they finish Year 12. The statement of results shows all studies that contribute to the QCE and the results the student has achieved.
- Q** What can the QCIA be used for?
- A** Students can show their QCIA to:
- employers as a summary of the student's knowledge and skills
  - training providers to help them decide the best training options to provide.