

# Coomabah State High School Enrolment Checklist



Applicant Name:		Year Level:	
<b>ENROLLING STUDENT</b> required documents			
<input type="checkbox"/> Australian Birth Certificate <b>OR</b> <input type="checkbox"/> Passport and Visa <b>OR</b> <input type="checkbox"/> Australian Citizenship Certificate		<input type="checkbox"/> Last 2 semester school reports <b>AND</b> NAPLAN results <input type="checkbox"/> Student related Legal/Court Orders	
<b>PROOF OF RESIDENCE</b> required documents			
<b>HOME OWNER</b> required documents		<b>LEASE HOLDER</b> required documents	
<input type="checkbox"/> <b>Current rates notice/sale agreement AND</b> <input type="checkbox"/> Current utility bill (electricity/gas) <b>OR</b> <input type="checkbox"/> Current bank statement/phone bill <b>OR</b> <input type="checkbox"/> Current Centrelink correspondence		<input type="checkbox"/> <b>Current signed lease agreement AND</b> <input type="checkbox"/> Current utility bill (electricity/gas) <b>OR</b> <input type="checkbox"/> Current bank statement/phone bill <b>OR</b> <input type="checkbox"/> Current Centrelink correspondence	
<input type="checkbox"/> Other documents requested by Enrolment Manager _____			
<b>ENROLMENT FORMS</b> completed and signed			
<input type="checkbox"/> Enrolment form <input type="checkbox"/> Enrolment agreement <input type="checkbox"/> Excursion, Medical Record and Consent Form <input type="checkbox"/> Media consent form		<input type="checkbox"/> Student Resource Scheme Participation Agreement <input type="checkbox"/> Subject information form (Y7/8) <input type="checkbox"/> Information and Technology Agreement <input type="checkbox"/> BYOD Nomination	
Who will be responsible for payment of school fees?			
<input type="checkbox"/> 100% _____ <input type="checkbox"/> 50% _____ 50% _____			
Who will be responsible for receiving SMS? (One Parent/Guardian only) _____			
Please advise all other school age siblings:			

**PLEASE NOTE:** Applications must be completed fully and include **all** documents. Incomplete applications will not be processed.